

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, January 28, 2013

Fort Lee High School Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:17 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mr. Peter Suh led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.
4. **ROLL CALL**
PRESENT: Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh, Mr. Joseph Surace, Ms. Helen Yoon and Mr. Yusang Park

ALSO PRESENT: Mr. Steven Engravalle, Dr. Sharon Amato, Mrs. Cheryl Balletto and Mr. Dennis McKeever, Esq.

ABSENT: Mr. Carmelo Luppino, Jr.
5. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**
 - ◆ Proud of classroom close-up at School #4 that will be aired at a later date.
 - ◆ The High School basketball team won the first round of the tournaments.
6. **BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR NOVEMBER 2012 AND DECEMBER 2012 AND THE AUDITED VERSION FOR JUNE 2012.**
 - ◆ For the month of November 2012, December 2012 and the audited version for June 2012.

	Motion by Mrs. Esther Han Silver	Seconded by Mr. Peter Suh	
	To Approve the Board Secretary and Treasurer's Report for the months of November 2012, and Audited Version for June 2012.	On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.	

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION - OCTOBER 2012**

- ◆ For the month of October 2012.

	Motion by Mrs. Candace Romba	Seconded by Mr. Peter Suh	
	Monthly Budget Status Certification for the month of October 2012.	On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.	

8. **PUBLIC WORK SESSION**

9. **APPROVAL OF MINUTES**

The minutes from the Special Private Work Session on Monday, December 3, 2012, the Annual Reorganization Meeting on Tuesday, January 1, 2013, the Special Public Business Meeting and the Special Private Work Session on Tuesday, January 1, 2013, and Special Private Work Session and Special Public Business Meeting on Monday, January 7, 2013, the Special Public Work Session and Special Private Work Session on Thursday, January 10, 2013, and the Executive Session and Public Work Session on Monday, January 14, 2013. These minutes will be on the January 28, 2013 agenda for approval.

	Motion by Mr. David Sarnoff	Seconded by Mrs. Candace Romba	
	The minutes from the Special Private Work Session on Monday, December 3, 2012, the Annual Reorganization Meeting on Tuesday, January 1, 2013, the Special Public Business Meeting and the Special Private Work Session on Tuesday, January 1, 2013, and Special Private Work Session and Special Public Business Meeting on Monday, January 7, 2013, the Special Public Work Session and Special Private Work Session on Thursday, January 10, 2013, and the Executive Session and Public Work Session on Monday, January 14, 2013. These minutes will be on the January 28, 2013 agenda for approval.	On roll call, Motion carried. Mrs. Esther Han Silver, Mrs. Holly Morell, and Mr. David Sarnoff abstained from the December 3, 2012 minutes. Mr. Peter Suh and Ms. Helen Yoon abstained from the January 1, 2013 minutes. Ms. Helen Yoon abstained from the January 7, 2013 minutes. Mr. Carmelo Luppino, Jr. was absent.	

10. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Mr. Jeff Silber stated that his concern is for the Extended School Day Program in which his daughter attends School #3 and feels that paying the fee in the middle of the month is unfair.
- ◆ Dr. Sharon Amato said that Mr. Silber had till the end of the month to pay.
- ◆ Mr. Jeff Silber said that he was told that if the tuition wasn't paid on time then his daughter will have to sit in the principal's office. This is a tough economy.
- ◆ Mr. Yusang Park stated that Mr. Silber should give his information to the Superintendent and he will get back to him.
- ◆ Mrs. Nancy Stern congratulated Mr. Yusang Park on being elected on the Bergen County School Boards. A panel in Mahwah had opposition to armed guards and security guards and this should be a priority. The board should meet with stakeholders and the staff. Has the PTA been included? Has the grant to install security been implemented? Bergen County will

do a review at no charge. Years ago Ft. Lee had a CRT group and had drills every year. It should be brought back. Is taking capital reserve a consideration? Charter schools have taken a position. Mr. Engravalle is on a panel January 30, 2013 to raise awareness that charter schools are excellence.

- ◆ Mr. Steven Engravalle stated that security at our schools has been a top priority and we will be running a community event with the mayor to talk about security. At the next executive PTA meeting we will be speaking of security. Things have been done with SERAPH but he can't give the details. We have a great Ft. Lee Police Department.
- ◆ Mrs. Nancy Stern asked if this issue has been discussed by the board.
- ◆ Mr. David Sarnoff stated that on two Fridays' Mrs. Candace Romba and he went to a summit on security. The issue of funding would exempt the 2% cap tax and it was a strong proponent of the film. He said he was open to what prosecutors can offer. We have two meetings and are retrieving materials to attend a meeting with the mayor and chief. Administration is continuing training. There will be some inconveniences with no more access from five doors at the High School. Retired officers and private companies have no arrest power and are inviting liability.
- ◆ Mr. Steven Engravalle stated that he agreed with having armed guards and it should be Fort Lee police officers.
- ◆ Mr. David Sarnoff stated that a lot of it is no cost and we will enforce our policies.
- ◆ Mr. Steven Engravalle stated that a lot of what you are hearing was already on the docket but Newtown put it to the forefront.
- ◆ Mr. David Sarnoff stated that the committee put a lot of time and effort into this as an urgent matter.
- ◆ Mrs. Candace Romba stated that there is a video on the NJSBA website.
- ◆ Mr. Steven Engravalle stated that he doesn't know who is running the panel. He was invited to speak as a public educator and to be on the panel.
- ◆ Mrs. Nancy Stern asked if Mr. Engravalle is opposed to funding and charter schools.
- ◆ Mr. Steven Engravalle stated that he is a supporter but not in Fort Lee. When a district is confined by union contracts then yes if there is an opportunity to learn. We should build from the ground up and there wouldn't be a need for charter schools.
- ◆ Mrs. Nancy Stern stated that she would bring in legislation.
- ◆ Ms. Julie Liapes asked what is a charter school.
- ◆ Mr. Steven Engravalle stated that a charter school is an agency that opens, does not adhere to the rules of public education and are not forced to follow union contracts.
- ◆ Mrs. Laurie Dutta stated that she wished there was a posting to know what door to use at the High School. She has called and left messages and had never heard back from Mr. Engravalle.
- ◆ Mr. Steven Engravalle stated that you will receive a call tomorrow.
- ◆ Mrs. Laurie Dutta stated that she didn't hear anything positive in order to send her children to school here in the next fifteen years.
- ◆ Mr. Steven Engravalle stated that he promises he will give her a call.
- ◆ Mrs. Laurie Dutta asked where are the schools going.
- ◆ Mr. Steven Engravalle stated that his goal is to increase communication.
- ◆ Mrs. Candace Romba stated that she would like to bring back student representatives.
- ◆ Mr. Yusang Park stated that there is a new ADHOC Committee and we should get feedback.
- ◆ Mr. David Sarnoff stated that this is one of the reasons he ran for the board. We have renovations; a reward school received a blue ribbon, Intel-science awards and a dedicated teaching faculty.
- ◆ Mrs. Laurie Dutta stated that School #4 is a great school and has a great PTA.
- ◆ Mrs. Paula Colbath stated that Mr. Engravalle hasn't been here but knows the committee is on top of the security situation. She called Mr. Engravalle to have a meeting with him on January 15th. She said Mr. Engravalle sent an email for a meeting date on February 7th. She has sent other emails and has not had responses. She thinks it's time for Mr. Engravalle to resign and be docked for not being at Central Office. Mr. Engravalle didn't disclose his spouse on his financial statement. Mr. Engravalle said he implemented SERAPH but no recommendations were made. The Board Secretary is not aware of this and it is not

comforting. She asked the principal if MapEverywhere was approved. She also asked how many teachers we expect to retire and what is the status of negotiations.

- ◆ Mr. Steven Engravalle stated that he had no comment at this time. He stated that Mrs. Paula Colbath exaggerated and on the first email he received he gave her a meeting date. He is not responding to the financial statement. The Board Secretary is not required to generate things that don't exist. No bills should be paid if we are not using it. He is a lifetime NRA member and never brought a firearm to any schools in the district.
- ◆ Ms. Diane Sicheri stated that she would like to know how Mr. Engravalle feels about Charter Schools. She doesn't like Mr. Engravalle's attitude and lack of being here when he made a commitment. It is unfair to parents and taxpayers. What has happened to goal setting?
- ◆ Mr. Yusang Park stated that a resolution is where we stand. NJSBA did come tonight for CSA evaluations and we need more time for goal setting. A Special Public Work Session will be held on February 8, 2013.
- ◆ Mrs. Mildred Federico asked if Mr. Engravalle is doing Board Goals and District Goals.
- ◆ Mr. Yusang Park said yes.
- ◆ Mr. David Sarnoff stated that it will be abbreviated because it is so late.
- ◆ Mr. Paul Umrichin stated that the school lunches need to be better than macaroni and cheese and carrots. He passed out a sample.
- ◆ Mrs. Esther Han Silver stated that her daughter had chicken and cheese quesadillas on Friday that she loved. And she is a picky eater.
- ◆ Mrs. Holly Morell said that Sammy her son loves the breakfasts.
- ◆ Mr. Howard Pearl stated that he brought the truck issue to the office. He wanted to know if a formal letter was written. Chartwells is a contractor and not an employee to leave a truck running. It is stupidity and the administration is not paying attention. He asked for an ice machine and it is still not on the agenda. He needs support from the board members and administration. He is a teacher and this gives him the right to speak out. He also stated that he researched the AP issue and this was a back door deal by prior superintendents. Next time this should be brought to the attention of the public. There are expectations and the superintendent should be here for work to be done. You can't be here nine of the eighteen days. Take a leave if you're sick. We need someone here. Is there a medical need?
- ◆ Mr. Steven Engravalle stated that he can't respond but appreciates Mr. Pearl's comments and respects his opinion.
- ◆ Mr. George Porto stated that Mr. Engravalle needs to make a decision if he is going to stay and try to meet with Mrs. Paula Colbath. The prosecutor might be a good idea and could be helpful for security.
- ◆ Mr. Steven Engravalle stated that he is working closely with our police department.
- ◆ Mr. George Porto stated that the roof is a second change order. TeachScape has been around for a while. Who oversees it? Is the amount for transportation to Englewood the total?
- ◆ Dr. Sharon Amato answered that we are moving towards a new instructional evaluation model.
- ◆ Mrs. Cheryl Balletto stated that the amount to Englewood is for all students the entire year.
- ◆ Mr. Steven Engravalle stated that if graded we have been ineffective for two years in a row and then can be removed even if you have tenure. You must be approved by the county and it's the law. Supervisors, Principals and Vice Principals depend on staff members.
- ◆ Mr. Yusang Park stated that it is great to present to parents and the public on this topic.
- ◆ Mrs. Mildred Federico asked about Resolution #1POL and doesn't it depend upon the superintendent to adopt?
- ◆ Mrs. Nancy Stern stated that we only can have two readings because the board is governed by policies but can be brought and read by the board.
- ◆ Mrs. Paula Colbath asked if you can pull the rubrics and ask New Milford.
- ◆ Mrs. Candace Romba stated that our new Middle School Principal has done this.
- ◆ Mr. Paul Umrichin stated that this must be built from the ground up.
- ◆ Mr. Sean Arnone stated that the Board President and Superintendent set the agenda. Who does the Board President sit with? Back to the Reorganization Meeting in January he sent a

tweet to Dr. Lockwood. He read his post and didn't know who he meant about what happened in Paterson.

- ◆ Mr. Steven Engravalle said no he can't be responsible for someone else.
- ◆ Mr. Steven Engravalle stated that how the meeting sets is between the staff and him. Then it is sent to the Board President for review.
- ◆ Mrs. Aida Garcia stated that she mentioned about the social networking site and read pieces with regards to tweet you the chair is able to delete. She questioned the transportation account and why transportation is paid for by students and the district. Where can we view curriculum that was adopted. Why was \$5,600 paid to Dr. Ali Pogust at the High School and not Diane Baker? Why does the agenda have new wording on the way the public conducts themselves.
- ◆ Mr. Steven Engravalle stated that there were no tweets deleted.
- ◆ Mr. Dennis McKeever stated that it is not uncommon and this goes both ways. The board's duty is to the employees. It is a guideline and not an indemnity. He has some ideas about the agenda but he hasn't had the time to evaluate Fort Lee's policy and may want to revisit this. It is a two way street.
- ◆ Mrs. Aida Garcia stated the superintendent called a parent a liar.
- ◆ Mr. Yusang Park stated that we want to move up but policy has it in an order and would like to revise it at the next meeting.
- ◆ Dr. Sharon Amato stated that the consultant for SS is K-8 and not for the High School. We will create a professional learning community. The primary focus is Language Arts and Math. We have updated every Curriculum and we are analyzing it. We are updated to what we are doing and the materials being used. Under Curriculum and Instruction there will be folders for each.
- ◆ Mrs. Cheryl Balletto answered the Transportation question.
- ◆ Mr. Alan Keller stated that the Recreation League has rafters with styrofoam boards in the rafters and gym floor. It is dangerous because it is not being cleaned. Maybe the gym is cleaned.
- ◆ Mr. Joseph Surace stated that there is a change order. We need light bulbs on the flag.
- ◆ Mr. David Sarnoff asked about Resolution #7F and said thanks for the generous donations.
- ◆ Mr. Yusang Park stated that when the superintendent is not in the district who will be in charge during TECHSPO.
- ◆ Dr. Sharon Amato stated that she is not going TO TECHSPO.
- ◆ Mr. Steven Engravalle stated that if there is any emergency then call 911 and you can wait two to three hours for them to get here which is always acceptable.

11. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Board Committee</u>			
#1B	APPROVAL – RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING		
#2B	APPROVING THE RESULTS OF THE SCHOOL ELECTION		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Motion by Mrs. Candace Romba To Approve #1B & 2B</td> <td style="width: 50%;">Motion by Mr. David Sarnoff On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.</td> </tr> </table>	Motion by Mrs. Candace Romba To Approve #1B & 2B	Motion by Mr. David Sarnoff On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.
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<u>Buildings and Grounds</u>	
#1B&G	APPROVAL – RENTAL AGREEMENT WITH BERGEN COMMUNITY COLLEGE FOR USE OF FACILITIES AT FORT LEE HIGH SCHOOL FOR SPRING 2013

#2B&G	APPROVAL – AWARD OF WINDOW BIDS FOR SCHOOLS #1 & #3	
#3B&G	APPROVAL OF CHANGE ORDER – ROOF FOR SCHOOL #1 TOTALING \$5,883.17	
#4B&G	APPROVAL – AUTHORIZATION TO ADVERTISE FOR BIDS FOR A LIGHTING EFFICIENCY PROJECT	
	Motion by Mr. Joseph Surace To Approve #1B&G - #4B&G	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.

Curriculum Committee

#1CUR	APPROVAL OF CLASS TRIPS AT A COST TO THE DISTRICT NOT TO EXCEED \$650	
#2CUR	APPROVAL OF SOCIAL STUDIES BOOK GROUP PROPOSAL FROM DR. AILI POGUST FOR PROFESSIONAL DEVELOPMENT AT FORT LEE HIGH SCHOOL TOTALING \$5,600	
#3CUR	APPROVAL – SUBMISSION OF TEACHER/STAFF EVALUATION RUBRICS TO COUNTY	
	Motion by Mrs. Holly Morell To Approve #1CUR - #3CUR	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.

Finance

#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$7,170,886.84	
#2F	APPROVAL – FINAL LINE ITEM TRANSFERS FOR JUNE 2012	
#3F	APPROVAL – LINE ITEM TRANSFERS FOR NOVEMBER AND DECEMBER 2012	
#4F	APPROVAL – CAFETERIA CLAIMS FOR NOVEMBER AND DECEMBER 2012 TOTALING \$225,217.33	
#5F	APPROVAL - EXTENDED SCHOOL DAY PROGRAM CLAIMS FOR NOVEMBER AND DECEMBER 2012 TOTALING \$100,348.09	
#6F	APPROVAL – ENGLEWOOD PUBLIC SCHOOLS BOE JOINT TRANSPORTATION	
#7F	APPROVAL – ACCEPTANCE OF DONATIONS TOTALING \$3,866	
#8F	APPROVAL – AUTHORIZATION TO PURCHASE STATE HEALTH BENEFITS PLAN EXPERIENCE REPORT TOTALING \$2,500	
#9F	APPROVAL – ONLINE LEGAL ONE ANTI-BULLYING MANDATORY TRAINING	
	Motion by Mr. Joseph Surace To Approve #1F - #9F	Seconded by Mr. Peter Suh On roll call, Motion carried. On Resolution #1F, Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff abstained from themselves. Mr. Joseph Surace abstained from one

		name. Mr. Carmelo Luppino, Jr. was absent.	
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Health-Welfare and Safety			
#1HWS	APPROVAL – PAYMENT OF HOME AND BEDSIDE INSTRUCTION SERVICES		
#2HWS	APPROVAL – ACTION PLAN FOR ADDRESSING DISPROPORTIONATE REPRESENTATION IN SPECIAL EDUCATION FOR FORT LEE PUBLIC SCHOOLS FOR 2012-2013		
	Motion by Mrs. Esther Han Silver To Approve #1HWS & #2HWS	Seconded by Mr. David Sarnoff On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.	

Personnel	
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$837.03
#2P	APPROVAL – MATERNITY LEAVE FOR JOANNE BAKAS AS ELEMENTARY TEACHER AT SCHOOL NO. 3
#3P	APPROVAL – APPOINTMENT OF GRACE KENNY AS CLASSROOM AIDE AT FORT LEE EARLY EDUCATION CENTER
#4P	APPROVAL – APPOINTMENT OF JOHN MAYER AS NETWORK SPECIALIST
#5P	APPROVAL – APPOINTMENT OF SPRING 2013 COACHES
#6P	APPROVAL – APPOINTMENT OF ADDITIONAL TUTORS FOR 2012-2013
#7P	APPROVAL – APPOINTMENT OF ADDITIONAL HOME INSTRUCTORS FOR 2012-2013
#8P	APPROVAL – APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR 2012-2013
#9P	APPROVAL – FAMILY LEAVE FOR MARIA KOLIC AS CLASSROOM AIDE AT FORT LEE HIGH SCHOOL
#10P	APPROVAL – MEDICAL LEAVE FOR HAESOOK YOON AS ELEMENTARY MUSIC TEACHER AT SCHOOL NO. 3
#11P	APPROVAL – EXTENDED FAMILY LEAVE FOR LORI LECARL AS ELEMENTARY BSI TEACHER AT SCHOOL NOS. 1 AND 4
#12P	APPROVAL – SALARY ADJUSTMENT FOR KENNETH BOSLAND AS 2:1 AIDE AT SCHOOL NO. 1
#13P	APPROVAL – APPOINTMENT OF LYNN ROESE AS PART-TIME CLASSROOM AIDE AT FORT LEE EARLY CHILDHOOD CENTER

	Motion by Mrs. Holly Morell To Approve #1P - #13P	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Peter Suh abstained from one name on Resolution #5P. Mr. Carmelo Luppino, Jr. was absent.
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Policy			
#1POL	APPROVAL – FIRST READING OF POLICY UPDATES (As Amended)		
#2POL	APPROVAL – FIRST READING OF POLICIES		
	<table border="1"> <tr> <td>Motion by Mr. David Sarnoff To Approve #1POL & #2POL</td> <td>Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.</td> </tr> </table>	Motion by Mr. David Sarnoff To Approve #1POL & #2POL	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino, Jr. was absent.
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12. At approximately 10:22 PM, Mr. Peter Suh, offered, Mrs. Esther Han Silver, seconded by, to adjourn the Regular Business meeting. On voice vote, motion carried unanimously.
13. Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

 CHERYL BALLETT
 BUSINESS ADMINISTRATOR/BOARD SECRETARY

CB/mp
 Att. 2-6-13